Logbook format sourced from the ATO Website

ATO: What to Record in your Logbook

Save time and track your mileage more efficiently with the Trip Logbook mileage tracker app.

Download the Trip Logbook mobile App HERE

	TOTAL
Opening kilometres at the beginning of this period	
Closing kilimetres at the end of this period	
Total kilometres in this period	
Business kilometres in this period	
Business use percentage in this period	

Capture the mileage and trip details for each trip. Add new lines as necessary. Add sum formulas for your weekly and year to date totals.

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							

Date	Odometer Readings		Total Business KMs	Business Travel Details		Actual Fuel & Oil Costs ($)	Actual Repairs & Maintenance Costs ($)
	Opening Kilometres	Closing Kilometres		Destination	Purpose		
TOTAL							